附件1

海南省中小企业服务机构报名表

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **一、机构基本情况** | | | | | | | | | | | | | | | | | | |
| 单位名称（单位盖章）： | | | | | | | | | | | | | | | | | | |
| 统一社会信用代码: | | | | | | | | | | | | | | | | | | |
| 注册地址 | | |  | | | | | | | | | | | | | | | |
| 办公地址 | | |  | | | | | | | | | | | | | | | |
| 注册时间 | | |  | | | 注册资金  （万元） | | |  | | | | 法 定  代表人 | | | |  | |
| 单位联系人 | | | 姓名 | | |  | | | | | | | 职务 | | | |  | |
| 手机 | | |  | | | | | | | 电子邮箱 | | | |  | |
| 登记类型 | | | □事业单位　□民办非企业　□国有企业　□民营企业　□社会组织　□高等院校及科研机构　　□协会　□其他 （请注明） | | | | | | | | | | | | | | | |
| 服务类型（最多选3项，多选无效） | | | □金融服务（投融资、资产评估、上市辅导） 　 □人才培育  □创新创业服务（创业孵化、项目策划） 　 □法律服务  □技术创新与质量服务（含信息化应用 ） □节能环保  □管理咨询（政策辅导、企业运营） □知识产权  □检验检测　　　　　　　　　　　　　　　　　　　　 □培训服务  □信息化服务　　　　　　　　　　　　　　　　　　　 □财税服务　　　　　□其他 （请注明） | | | | | | | | | | | | | | | |
| 服务场地 | | | 面积：（ ）平方米。其中，自有：（ ）平方米，租用：（ ）平方米 | | | | | | | | | | | | | | | |
| 仪器设备 | | | 仪器、设备数量（　　）台（套） | | | | | | | | | | | | | | | |
| 从业人数 | | | （ ）人。其中：大专及以上学历的专业人员：（ ）人,中级及以上技术职称的专业人员：（ ）人 | | | | | | | | | | | | | | | |
| 服务中小企业户数 | | |  | | | | | | | | | | | | | | | |
| 机构简介 | | | （200字以内） | | | | | | | | | | | | | | | |
| 优势服务产品 | | | 1.  …… | | | | | | | | | | | | | | | |
| **二、机构服务能力及业绩情况** | | | | | | | | | | | | | | | | | | |
| 获得专业服务资质认证情况（如GB/T19001或ISO9001、ISO17025等）；与服务能力相关的专利、商标、品牌、标准、软件著作权等情况。 | | | | | |  | | | | | | | | | | | | |
| 服务典型案例 | | | | | | （100字以内） | | | | | | | | | | | | |
| **主要服务内容** | | | | **2022年度服务中小企业数量（家）** | | | | | | **其中：线上服务企业**  **数量（家）** | | | | | | **其中：线下服务企业**  **数量（家）** | | |
| 技术创新类服务 | | | |  | | | | | |  | | | | | |  | | |
| 创新创业类服务 | | | |  | | | | | |  | | | | | |  | | |
| 信息化类服务 | | | |  | | | | | |  | | | | | |  | | |
| 检验检测类服务 | | | |  | | | | | |  | | | | | |  | | |
| 节能环保类服务 | | | |  | | | | | |  | | | | | |  | | |
| 培训类服务 | | | |  | | | | | |  | | | | | |  | | |
| 人才类服务 | | | |  | | | | | |  | | | | | |  | | |
| 知识产权类服务 | | | |  | | | | | |  | | | | | |  | | |
| 管理咨询类服务 | | | |  | | | | | |  | | | | | |  | | |
| 金融类服务 | | | |  | | | | | |  | | | | | |  | | |
| 财税类服务 | | | |  | | | | | |  | | | | | |  | | |
| 法律类服务 | | | |  | | | | | |  | | | | | |  | | |
| 其他服务 | | | |  | | | | | |  | | | | | |  | | |
| **三、管理人员和服务人员名单及基本情况表** | | | | | | | | | | | | | | | | | | |
| **姓名** | | **年龄** | | | | | **学历** | | | | **职称** | | | **负责业务或业务专长** | | | | |
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| **四、服务的中小企业名单及服务评价表（填写至少30家）** | | | | | | | | | | | | | | | | | | |
| **序号** | **服务的中小企业名称** | | | | **企业**  **联系人** | | | **联系电话** | | | | **服务内容简述** | | | **企业满意度（打√或填写分值）** | | | |
| **满意** | | | **不满意** |
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